



Job Announcement

Job Title: Recovery Coach

Status: Full-time

Shift: 3:00 p.m. to 11:00 p.m.

About Southside Center of Hope

Southside Center of Hope's mission is to provide a safe and healing community for women to recover from substance use disorders. Our residential program takes a comprehensive approach to recovery, incorporating mental, spiritual, physical wellness, education, skill building and sober leisure activities. Southside Center of Hope is a nonprofit recovery program. For more than 30 years, we have been committed to supporting women in their journey to live clean and sober.

At Southside Center of Hope, we believe investing in our employees and creating a supportive environment is essential and work to foster an environment that cultivates teamwork and collaboration.

About the Recovery Coach Position

The Recovery Coach provides services to women struggling with substance abuse and mental health disorders by creating a supportive environment. He/she provides social skills training, parenting skills training, health promotion, crisis intervention, transportation, supportive education/employment counseling and case management services.

The ideal candidate for this position will work with individuals to identify needs and priorities to facilitate positive change as defined by the client. He/she is a problem solver, self-motivated, well organized, and able to properly documentation interactions with clients.

Essential Functions

- Work one-on-one with clients to set goals for achieving positive change as they define it for themselves, help assess progress in achieving goals, and work with clients to remove barriers to achieving positive change.
- Support clients in their efforts to manage their addictions through abstaining from use of alcohol, illicit drugs, and non-prescribed medications. Help clients make informed, healthy choices that support their physical and emotional well-being.
- Support clients in their clinical, medical, faith-based, peer and family support, self-care, and other treatments.
- Assist clients in conducting meaningful daily activities, such as family care taking, job/employment preparation, learning/enhancing independent living skills and finding community resources necessary to participate in society.
- Maintain the cleanliness and safety of the facility and prepare meals for clients.
- All other duties as assigned.

Physical Demands

- Must be able to walk up and down three flights of stairs without assistance during an 8-hour shift.
- Must be able to stand and sit for extended periods of time.
- Must be able to lift a maximum of 20lbs.
- Must be able to squat, bend over, lift arms overhead, sit and stand repeatedly during shift.
- Vision and hearing capability, with correction, to see possible intruders, unusual noises as well as close identification of possible tampering of written information for prescriptions.

Qualifications

- Minimum High School Diploma and Certification as a National Certified Recovery Specialist (NCRS) from the Illinois Alcoholism and Other Drug Abuse Professional Certification Association (IODAPCA); Associate Degree Preferred.
- City and State Food and Sanitation License or must be able to obtain within 60 days of hire.
- CPR Certification or must be able to obtain within 60 days of hire.
- Minimum two (2) years of substance abuse, human services or case management experience and must have a working knowledge of addiction and recovery and understanding of the 12-step philosophy.
- Maintenance of a valid Illinois driver's license with no suspensions in effect in the previous three (3) years prior to hire.
- Intermediate level of computer skills.
- Ability to communicate clearly verbally and in writing.
- Must be available to work a flexible rotating shift that includes mornings, evenings, overnights, and weekends; and work overtime based on the needs of the agency.

Why Join the Southside Center of Hope Team?

Southside Center of Hope offers all full-time employees:

- PPO health insurance options
- Vision Insurance
- Dental insurance
- Paid vacation and sick days

To Apply: Send a cover, letter resume and three professional references to: info@sscoh.org for full consideration.

Southside Center of Hope is an Equal Opportunity Employer. No applicant for employment shall be discriminated against because of age, race, color, religion, sex, marital status, national origin, veteran status, or disability. **We maintain a drug free work environment.**